

OFFICE OF THE MUNICIPAL COUNCIL: GUNUPUR

DIST-RAYAGADA

PIN CODE-765022, ODISHA

Email ID: eomun-gunupur@gov.in

Letter No 1000

Date 02/6/25

Expression of Interest (EOI)

For Operation & Maintenance of plantation of two years under "Women for Trees campaign Under AMRUT 2.0 by Self Help Group

Gunupur Municipality invites Expression of Interest in sealed cover from interested Self Help Group under Day- NULM Scheme of Ward no-4, Ward no-09, Ward no-11, Ward no-15 & Ward no-16 only for Operation & Maintenance of plantation at MCC & MRF on Kotwalaguda, Govt. Girl's High School premises, Boy's High School Hostel premises, Boy's High School play ground, of MCC at Bikrampur, Bikrampur Sana Bandha, Town hall Backside Bandha & SeTPs Plant at Okilaguda in respect of Gunupur Municipality . The sealed Expression of Interest should be submitted to the address of respective ULBs on or before Date-06/06/25 by registered post / Speed Post only.

The Technical Bid will be opened on Dated 07/06/25 at 11 am in the conference Hall of Gunupur Municipality. The sealed envelope should be superscripted with "EOI" for Operation & Maintenance of plantation of MCC & MRF at Kotwalaguda, Govt . Girl's High School premises, Boy's High School Hostel premises , Boy's High School play ground, of MCC at Bikrampur, Bikrampur Sana Bandha, Town hall Backside Bandha & SeTP Plant at Okilaguda by Self Help Group . The detailed terms and conditions of the Expression of Interest in available in Website.

<http://www.gunupurmunicipality.com/>

Memo 1001

Copy to this Notice Board.


02.06.2025
Executive officer
Gunupur Municipality


02.06.2025
Executive officer
Gunupur Municipality

Memo 1002

Copy to MIS & Computer Programmer, Gunupur Municipality for publication in ULB Official Website.


02.06.2025
Executive officer
Gunupur Municipality

Memo 1003

Copy submitted to the Project Director, District Urban Development Agency, Raygada for favour of kind information.


02.08.2021
Executive officer
Gunupur Municipality

Memo 1004

Copy submitted to the Collector & District Magistrate, Raygada for favour of kind information.


02.08.2021
Executive officer
Gunupur Municipality

Memo 1005

Copy submitted to the Project Director, SUDA, H & UD Department, BBSR for favour of kind information.


02.08.2021
Executive officer
Gunupur Municipality

TERMS AND REFERENCE

For Operation & Maintenance of Women for Trees Under AMRUT 2.0 by Self Help Group

Gunupur Municipality decided for plantation of trees under AMRUT 2.0 managed by SHG function under Ward no-4, Ward no-09, Ward no-11, Ward no-15 & Ward no-16 of Gunupur Municipality area . In this connection, "Expression of Interest "is invited from interested Self Help Group as per following terms.

1. The last date for submission of the Expression of Interest (EOI) is on dated 06/06/2025 at 3 pm. and the technical bid will be opened date 07/06/25 at 11am. conference Hall of Gunupur Municipality.
2. The interested SHG may allowed the EOI documents including formats of Technical Bid from the Gunupur Municipality website
<http://www.gunupurmunicipality.com>
3. The EOI Valid up to the end of the dt:
4. The authorized representative of the bidding SHG will be present at the time of opening of the EOI. In case of absence of the bidders or their representative the committee has the right to open the EOI .
5. The bids will be emulated on the basic of criteria such as year of Group formation, Group Management, Involvement of IGA, Financial Behavior,, Group Integrity, Interest of plantation & cleanness of Environment etc. by a committee constituted for the purpose and the findings f committee will be final and binding , The same cannot be challenged at any forum thereafter ,Intending bidder will have to submit under taking in this regard.
6. The ULB with its representative the Executive Officer reserves the right to reject l the bid quoted by SHG , If not satisfied with concerned SHG credibility and past performance record.
7. No communication shall be entertained over telephone, Fax ,Email or in person questioning the decision of the committee.
8. Any dispute arises over the quality of the service will be verified by the designated official of ULB.
9. There should not be any precondition of advance payment or time limit, what so ever, the bid submitted will be taken as absolute without any precondition.
10. The SHG will be works for two year for O & M of the plantation of trees under AMRUT 2.0 .



11. Only the qualifying SHGs will be considered for the said assignment.

12. Eligibility criteria for Self Help Group

Sl no.	Parameter	Criteria
1	SHG EOI Format	Filled EOI format
2	Group Management	Regular SHG follow up punch sutra
3	PAN Number	Must have Permanent Account Number (PAN)
4	SHG Registration Number under Day-NULM Portal	Download from WEB-Portal
5	Financial Behavior	No Financial irregularities (Such as Loan declared as NPA, , One time Settlement of Loan etc.
6	Group integrity	No record of involvement in any anti-social or criminal activities.

13. Terms of Engagement :

- (a) The engagement of SHG is purely on Voluntary basic with incentive to encourage community in urban governance (as per guideline of AMRUT 2.0) for transformation of Operation and Maintenance of two years of plantation.
- (b) The ULB will sign a Mou with the selected SHG with detailed terms of reference.
- (c) SHG members cannot claim to be an employ or parameter staff of ULB.
- (d) The selected SHGs will be thoroughly trained on the Operation and maintenance of plantation under AMRUT 2.0.

14. Role and Responsibility of SHG of Plantation Under AMRUT 2.0 :

- (a). Proper Maintenance of plantation as per guidelines,
- (b) Maintenance of Cash book for recording of financial Transaction
- (c) Maintaining of Visitor Register.

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Letter No 1000

Date 02/6/25

EOI For Operation & Maintenance of plantation of two years under "Women for Trees Under Amrut 2.0 by Self Help Group Last Date :

Technical Bid

Sl no.	Item	Detail
1.	Self Help Group Name	
	Self Help Group Formation Date	
	Self Help Group Registration Number under DAY-NULM portal (Mandatory)	
	Self Help Group PAN Number (Mandatory)	
	Communication Address & Ward no.	
	Contact & Whatsup Number	
2.	Document to be furnished	
	i. Group Profile (Annex as Form-ii)	
	ii. Self Help Group Registration Sheet under DAY-NULM (Downloaded from portal)	
	iii. Bank account statement for last 1 years(2024-25)	
	iv. PAN Card photocopy (attached)	
	v. SHG regulation interest for Operation & Maintenance plantation of Tree under AMRUT -2.0	

SHG Member Details

Sl no.	Name Of Member	Adress	Adhaar No	Qualification	Contact No.
1	2	3	4	5	6

Treasure
SHG Name with Seal

Secretary
SHG Name with Seal

President
SHG Name with Seal

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